

Women's Club at UCF, Inc.
Executive Board/Executive Committee Meeting
July 9, 2021
10 a.m.-12 p.m. – K. Manglardi Home

These are the minutes for the July 9, 2021 board meeting.

Attendees:

- Present: Donna Albert, Doreen Behmke, Sue Chapman, Cathy Davis, Gail Dressel, Karen Gisel, Kathleen Hagerty, Maggie LeClair, Kathy Littlefield, Karen Manglardi, Teresa Riedel,
- Members unable to attend: Zalpha Hashem, Dell Shadgett, Roberta Shoopman.

Call to Order: President Sue Chapman convened the meeting at 10:20 A.M.

President's Report: Sue reminded us that the main focus of today's meeting would be on planning for the Fall Luncheon, but a few items of business included dues payments and officer reports. Sue will send out a dues reminder before the payment deadline of July 31. She also mentioned the positive response received from our membership in our new Facebook page that contains a monthly calendar. Sue will also be sending out a Save the Date email blast and the actual invite to the Fall Luncheon. Our FB page will include these as well.

Treasurer's Report: Cathy Davis submitted the following approximate balances in our accounts as of July 7: Savings: \$ 5059; Checking: \$18,558; PayPal: \$35.00

Vice President's Report: Karen Manglardi announced our membership numbers show 8 new members. Also, the number of members who have joined our FaceBook page shows tremendous increase with 78 followers. As new members join the Women's Club, Karen assured us that she will encourage them to also sign up with our new FB page. Karen gave every Board member a packet containing the new WC Business cards, pamphlets, and postcards to share when meeting potential members. Also, we were encouraged to bring guests to the Fall Luncheon.

Programs and Meetings: Fall Luncheon

Sue and Karen Gisel provided us with progress made so far on the September 20 Luncheon. Prices have increased dramatically due to Covid. Karen and Roberta called several local places, and the costs were all in the same price range but with varying conditions regarding space available, cancellation policy, etc...

We still have our deposit at Tusawilla Country Club, but this is the final time period that it will be honored. Price increases are in place throughout the food and beverage industry, so we will be looking at 65% increase costs at Tusawilla. An example of the cost that our club may need to absorb for the luncheon will probably be \$1500 (in the past, this amounted to \$500). The sample menu for the luncheon would be \$33 per person. After much discussion, the Board voted to approve that price quote.

The next discussion regarding the Fall Luncheon centered on our theme and actual program. While we did not reach a definitive theme, we agreed to focus on "reconnecting" and

“Celebrating by Giving Back.” Our program will not feature a main speaker, but will present a panel consisting of 3-4 individuals representing UCF organizations that provide direct involvement and assistance to students. Sue shared a spreadsheet of several organizations and we reached a consensus to contact representatives from these 4 groups: The Arboretum, The Oyster Reef Restoration Project, Knights Giving Back, and Coaching Students under the LIFE Program (Learning Institute For Elders).

Here are some considerations that were mentioned in organizing the panel for our program:

1. Our Women’s Club must provide the panel members with guidelines and expectations well in advance.
2. Each table should have printed material distributed that provides details on these organizations with contact information.
3. Each panel presenter has 3-5 minutes to share information. The speaker will be expected to engage our audience members and demonstrate how the Women’s Club members would become involved.

Another portion of the discussion of our annual Fall Luncheon resulted in Karen Gisel’s idea that new members of the Women’s Club will be introduced at the luncheon and stand to be recognized, but there is no time to provide lengthy biographical information. This can be addressed in the next newsletter. Karen G. also talked about the baskets and selling “chance to win,” which are very popular at the luncheon!

Kathleen Hagerty will provide a report that updates our record of giving and any pertinent announcements from the Foundation.

Scholarship information will be updated by Maggie at the luncheon, but as she has mentioned in previous meetings, the University is behind in their processing applications and naming scholarship recipients. It is our goal to be able to introduce our scholars at the Fall Luncheon and provide them time to speak briefly about their education at UCF and future plans.

Donna Albert stated that Chairs of our Interest Groups will be stationed at their tables/displays prior to the start of the luncheon. They will promote their activities and provide members the opportunity to sign up and learn more about our wonderful interest groups.

Upcoming events:

- **Fall Luncheon Meeting:** Sept. 20, 2021 at Tusawilla Country Club.

Sue Chapman will host the August Board meeting at her home. Motion to Adjourn ensued.

Submitted for approval

By: Kathy Littlefield/Zalpha Hashem,

Approved by the Board On: _____08/13/2021_____
(Date: MM/DD/YEAR)