

Women's Club at UCF, Inc.  
Board Meeting via ZOOM  
January 8, 2021

**Attendance:** Kathy Littlefield, Sue Chapman, Linda Hennig, Karen Manglardi, Donna Albert, Dell Shadgett, Teresa Riedel, Karen Gisel, Kathleen Hagerty, Roberta Shoopman

**Not in Attendance:** Zalpha Hashem, Maggie LeClair

**Vice President Report:** Linda Hennig provided an update on membership. Per the Treasurer's records, there are a total of 182 members which includes 3 new members since the last report in November.  
Linda recommends holding the **New Member Orientation** via ZOOM in late February or early March.

**Secretary's Report:** Karen Manglardi presented the minutes from the November 13, 2020, with corrections. The minutes were approved. Karen and Sue Chapman went to Staples and ordered the letterhead, business cards and postcards with the new WC logo and branding. We ordered 1,000 business cards for \$20 (great bargain), 400 postcards with envelopes (logo on front, blank on the back) for \$80 and 250 pages of letterhead for \$130. The materials have been distributed to Kathy, Sue, and Gail Dressel. Please let Karen know if you would like new marketing material.

**Treasurer's Report:**

**Bank & PayPal Accounts**

Savings - \$5,057.34

Checking - \$20,753.37

PayPal - \$145.36

**2020-2021 Membership Dues (Final Tally as of 12/23/2021)**

Membership Dues Collected - \$5,190.76

Scholarship Fund Donations - \$2,110.76

Total 182 members

☐ 147 renewals;

☐ 7 new members;

☐8 members who joined in Jan-Mar 2020 whose dues are not due until June 2021;

☐20 did not renew

Renewals and new members represent 85% response of the 182 members on current roster

### **Scholarship Donations**

A check for \$2,110.76 was sent to Maggie LeClair on 12/23/20 for the Sheila B. Somerville Graduate Scholarship Fund.

### **Holiday Caravan Donation**

A donation of \$100 was presented in the name of First Lady Melinda Cartwright for the Knight's Pantry from the Women's Club as the selected charity for the annual coffee/tea event – this year's caravan.

**Scholarship:** no report

**Interest Groups:** Donna Albert is requesting more members and Interest Group Leaders attempt to get creative in their activities. Interest Group leaders should have their submissions for the newsletter by January 22, 2021. Karen Manglardi is organizing a group bike ride on March 5, 2021, and an outdoor art tour at UCF in April, 2021.

**UCF Foundation:** Kathleen Hagerty announced Giving Tuesday results. There was an increase in the end of year gifts and increase in the size of gift.

**Sunshine:** Gail Dressel sent out two cards.

**Newsletter:** The deadline for the February edition is January 22, 2021.

**Special Events:** Roberta Shoopman reported that she is not optimistic that there will be an in person Spring Luncheon. The ZOOM luncheon will be April 19, 2021.

### **Old Business:**

### **Virtual Holiday Celebration**

There were 53 RSVPs for the 12/14 event. We do not have a count of final attendance but it was close to this. Expenses for this event were \$185 for gift basket products.

## **Cookbook Results**

The Women's Club at UCF Treasured Recipes Cookbook was distributed digitally to all 182 members on 12/24/20 at 11:12 AM. It was a collection of 69 recipes from 37 members. There was lots of positive feedback from the members.

## **New Business:**

The nominating committee for the new board of WC consists of 3-5 members. Teresa Riedel is in charge of the nominating committee and drawing a slate of officers. An email will be sent to the members not in attendance that the slate is open. The deadline is February 12, 2021.

A proposal for a Women's Club Hall of Fame came from the Hall of Fame Committee. See attached Committee Meeting minutes on December 31, 2020. The timeline is to present the first inaugural class to the BOD at the February meeting.

The meeting was adjourned at 10:30 am.

Next WCUCF Board Meeting is on February 12, 2021, at 9:00 am via ZOOM.

Respectfully submitted,

Karen Manglardi