

Women's Club at UCF, Inc.
Board Meeting via ZOOM
November 13, 2020

Attendance: Sue Chapman, Kathy Littlefield, Donna Albert, Roberta Shoopman, Kathleen Hagerty, Zalpha Hashem, Karen Manglardi, Teresa Riedel, Karen Gisel, Linda Hennig, Mindy Moore

Absent: Maggie LeClair, Dell Shadgett

Vice President Report: Linda Hennig reported

Per Treasurer's Records:

- Total 179 members
 - 146 renewals;
 - 4 new members;
 - 8 members who joined in Jan-Mar 2020 whose dues are not due until June 2021;
 - 21 no response

Multiple attempts have been made to the non-responders for renewal. These include email requests from the president, board members, telephone calls, and a formal letter from the vice president. In all, 19 formal letters were sent via USPS and 3 formal letters sent via email (no address in directory)

A decision was made by the President and Vice President to include those with "no response" on the invitation list for the Holiday Coffee at the Burnett House and the Women's club Holiday events. It is recommended they be moved to inactive status in January.

Board members are once again encouraged to reach out and invite a colleague to join. If you will send the name and email of someone you have invited, a formal invitation will be sent.

New Member Orientation originally scheduled for Oct 17, 2020 was canceled. Most likely this will be rescheduled as a zoom session later this year or in January.

Secretary Report: Karen Manglardi presented the minutes from the October 7, 2020, ZOOM Fall Luncheon. Minutes were approved. Karen announced the updated WCUCF letterhead and business card design to match the WCUCF revised pamphlet. Zalpha requests the design to be forwarded to her for use on the WCUCF website.

Treasurer's Report: Sue Chapman reported for November 2020 is as follows:

Bank Accounts

- Savings - \$5,056.92
- Checking - \$21,910.05

2020-2021 Membership Dues

- Membership Dues Collected - \$5,095.79
- Scholarship Fund Donations - \$2,095.79
- Total 179 members
 - 146 renewals;
 - 4 new members;
 - 8 members who joined in Jan-Mar 2020 whose dues are not due until June 2021;
 - 21 no response
- Renewals and new members represent 84% response of the 179 members on current roster

Scholarship: No new report according to Maggie LeClair. \$2,095.79 collected to be sent to the Knight's Helping Knights Pantry. This highlighted sentence remains to be verified.

Interest Groups: Donna Albert reported that the interest groups are getting creative with meetings held socially distant in parks and setting up private Facebook groups.

UCF Foundation: Kathleen Hagerty announced Giving Tuesday on December 1, 2020, while the goal is to have a more philanthropic focus on student support.

Sunshine: Gail will send cards when informed by the Board.

Newsletter: Zalpa requests an article about the creativity of the interest groups over the past year to put in the Winter newsletter. She also asks for Fall luncheon images and pictures.

Website: Zalpa is continuing to update member list.

Special Events: Roberta Shoopman and Mindy Moore reported that the Holiday Celebration event for Women's Club members will be held December 14 at 7:00pm over ZOOM. There is a committee of 11 members working on the program.

Old Business: The summary of the Fall Luncheon Table Talks was emailed to all attendees. Discussion regarding a virtual membership action plan is tabled to the January BOD meeting.

New Business: Sue Chapman and Doreen Behmke are soliciting recipes from WC members with a brief story and photos. The recipes will be distributed as a digital cookbook after the event. A Thanksgiving basket with food and goodies from Trader Joe's will be delivered to First Lady Melinda Cartwright

The Holiday Coffee/Tea at the Burnett House is December 8 from 2:00-3:30pm. It will be a caravan of cars staging in the B5 parking lot and proceeding to the Burnett House. First Lady Melinda Cartwright will greet the caravan and representatives from President's Leadership Council will help collect donations to the Knight's Food Pantry.

Kathy Littlefield previously emailed a proposal for a Hall of Fame for the Women's Club at UCF, Inc. and a Lifetime Membership for the Founders. There was discussion among the Board members regarding the list of nominees, their commitment to the club, criteria for membership, and how to recognize the inductees. A motion was made to form a committee to establish criteria for a Hall of Fame; Linda Hennig seconded it. The motion passes. The volunteer committee members are: Kathy Littlefield, Kathleen Hagerty, Linda Hennig, Zalpha Hashem. Teresa Riedel also offered her assistance.

Meeting was adjourned at 11:00am.

Next WCUCF Board Meeting is January 8, 2021 at 9:00am via ZOOM.

Happy New Year and welcome back to the first monthly meeting of the Women's Club @UCF in 2021. We have much to look forward to in this new calendar year. Attached are the **Minutes** from our last Board meeting, which was held on November 13. Also, the **Agenda** for our meeting this coming week on Friday, January 8, 2021, at 9:00 A.M.