

Women's Club at UCF, Inc.
February 14, 2020
Executive Board/Executive Committee Meeting
9:00a.m. UCF Health Center
3400 Quadrangle Boulevard, Orlando, FL

Present: Kathy Littlefield, Karen Gisel, Judy Simonet, Sue Chapman, Linda Hennig, Maggie LeClair, Mindy Moore, Roberta Shoopman, Karen Manglardi, Kathleen Hagerty, Dell Shadgett, Donna Albert, Zalpha Hashem

Absent: Gail Dressel and Teresa Riedel were unable to attend.

Call to Order: The meeting was called to order at 9:01 a.m. by President Kathy Littlefield. Annie O'Donnell, Director for the Constituent Engagement and Philanthropy, UCF Advancement gave a special presentation. She leads the Parent and Family Philanthropy Council to raise awareness and support for programs that ensure student success. This includes emergency funding, the Knights Helping Knights Pantry, career planning and more. Annie also spoke about UCF Day of Giving to be held on March 31, 2020.

Scholarships: Maggie LeClair reported that the following scholarships are funded with earnings from Endowment as of February 13, 2020

3 Graduate Scholarships @\$3,000 ea.

Sheila B. Somerville Graduate Endowed - \$204,932.80

Sheila B. Somerville Graduate Spendable - \$11,984.84

3 Undergraduate Scholarships @\$3,000 ea.

UCF First Ladies Undergraduate Endowed - \$202, 679.46

UCF First Ladies Undergraduate Spendable - \$10,958.53

Vice President's Report: Linda Hennig reported that the New Member Orientation on January 18, 2020, was a big success. There were 19 new members and 7 Board members in attendance. Kathy sent a follow-up email to all newcomers who attended Orientation. Linda recommends moving New Member Orientation to the Fall in that it would have more of an impact. Kathy suggested using the WC@UCF trifold pamphlet and business cards for recruiting and publicity. Each board member was given materials to use. Once depleted, the pamphlets need to be revised.

Secretary's Report: The minutes of the 1/10/2020 Board Meeting were distributed via email for review prior to the meeting. A slight modification was made in Linda's report. A motion to accept the minutes was made and seconded; the motion passed.

Treasurer's Report: Financial Accounts - as 2/12/2020

Savings account	\$5,053.35
Checking account	\$18,887.53
PayPal account	\$557.08

Membership - As of 2/12/20 we have

Inactive Members	3
New Members	36
Renew Members	138
No Response Members	19

Grand Count 196

Interest Groups: Judy Simonet and Donna Albert reported the new Armchair Traveler's II is up and running. All the interest groups are busy and doing well.

Sunshine: Gail Dressel sent one card to a member who had knee surgery. Dell asked Gail to send out a card.

Newsletter: Zalpha reported a target publication for the end of February. She suggested that an advertisement for a newsletter contributor be placed in this edition of the newsletter.

Programs: Roberta Shoopman and Mindy Moore announced that the Spring Luncheon is well into the planning stages. The board discussed ways to engage members such as a Q&A at the table with a board member facilitating. The purpose is to find out more about our members and which members could fill roles of leadership within the club.

Karen Gisell has started working on 25 gift baskets to be featured at the Spring Luncheon.

Website: Zalpha reported it was up to date with new members and the Officer's Roles and Responsibilities.

Old Business: Karen G reported for Teresa. The Nominations Committee will place the slate of officers' names forward at the Business Meeting during the Spring Luncheon. All four Executive Officers currently serving on the Board will be up for re-election.

New Business: The committee for the Friendship Social reported that the event will be held March 23, 2020 from 6:30-8:30pm at Union West/Downtown Campus.(5th Floor) The Walt Disney World Center for Culinary Arts and Hospitality(Valencia College) students

will prepare and serve appetizers while explaining their recipes and cooking processes. The cost is \$15 per member and includes light hors d'oeuvres and variety of wines.

A discussion was held regarding possible names for future luncheon speakers. Kathy will email the Board with three names and ask the Board members to reply within a week as to their preferences.

PLEASE NOTE: THE NEXT BOARD MEETING WILL BE HELD MARCH 13, 2020

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Karen Manglardi, Secretary

Approved: _____