

Women's Club at UCF, Inc.
January 10, 2020
Executive Board/Executive Committee Meeting
9:00 a.m. UCF Health Center
3400 Quadrangle Boulevard, Orlando, FL

Present: Kathy Littlefield, Karen Gisel, Judy Simonet, Sue Chapman, Linda Hennig, Maggie LeClair, Mindy Moore, Roberta Shoopman, Karen Manglardi, Kathleen Hagerty, Dell Shagett, Gail Dressel, Teresa Riedel

Absent: Zalpha Hashem and Donna Albert were unable to attend.

Call to Order: The meeting was called to order at 9:50 a.m. by President Kathy Littlefield.

Vice President's Report: Linda Hennig reported that there are currently 163 paid members. The club went from 135 members to 28 new members. New member Orientation will be held Saturday, January 18 from 10:00-12:00pm. 28 invitations sent, 19 replied yes, 8 board members attending.

Secretary's Report: The minutes of the 11/8/2019 Board Meeting were distributed via email for review prior to the meeting. A motion to accept the minutes was made and seconded; the motion passed.

Treasurer's Report: Financial Accounts - as 1/17/20

Savings account	\$5,053.35
Checking account	\$19,282.53
PayPal account	\$486.80

Membership - As of 1/17/20 we have

Inactive Members	3
New Members	32
Renew Members	137
No Response Members	20
Grand Count	192

Scholarships: Maggie LeClair reported that the following scholarships are funded with earnings from Endowment as of December 31, 2019

Sheila B. Somerville Graduate Endowed - \$200,248.09

Sheila B. Somerville Graduate Spendable - \$11,984.84

UCF First Ladies Undergraduate Endowed -\$198,046.27

UCF First Ladies Undergraduate Spendable -\$10,958.53

Interest Groups: Judy Simonet and Zalpha Hashem are working on alternative verbiage for the groups that are “at capacity”. Judy requested contact info of new members or those who have not renewed. Sue Chapman will provide names to Judy so that she can tell the group leaders who they can remove.

Sunshine: Gail Dressel sent one card.

Newsletter: Suggestions for enriching the newsletter with articles written by members who are participating in that activity. At the new member Orientation, a request will be made for a regular contributor to write for the newsletter.

Judy Simonet recommended that two newsletters go out per year. Highlights of special events can be sent in an email blast. New members names will be announced in the newsletter. Further discussion with Zalpha will follow regarding number of newsletters per year as well as size of the document.

Programs: Roberta Shoopman and Mindy Moore announced that the Spring Luncheon is well into the planning stages. There was open discussion of possible speakers for the Fall Luncheon.

A tentative Friendship Social scheduled for March with a committee formed to scout a location. The committee consists of Sue Chapman, Kathy Littlefield, and Karen Gisel.

The December Cookie exchange held December 10 had 35 attendees. A cookie jar filled with treats was presented to UCF Ambassador Katie Seymour.

Website: no report

New Business: The Revised Roles and Responsibilities of Board Positions held a separate meeting on January 10 at 8:30am. The recommendations can be found in Kathy’s follow-up email sent January 12 to the Board.

The Nomination Committee is made up of the past president and 3-4 current board members. This is found in the bylaws Sec. 3 Article 5. At the annual meeting a slate of

officers should be presented to the members. The term is one year with a two-year term limit. The exception is treasurer who has a two-year term.

PLEASE NOTE: THE NEXT BOARD MEETING WILL BE HELD FEBRUARY 14, 2020

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Karen Manglardi, Secretary

Approved: __KML_____