UCF Women’s Club

Board of Directors’ Meeting

Panera on University

August 9, 2012

1. Welcome: Beth Barnes. Board members present were Beth Barnes, Nancy Marshall, Amy Foster, Maggie LeClair, Sarah Magann, Bette Boston, Dell Shadgett, and Mary Meeker. Veronica Livesay, Fall Luncheon Chair attended to update us on plans for that. Sarah Magann’s granddaughter McKenna was welcomed as well. Debbie Caruana was out of town and unable to attend, but sent treasurer reports which were interpreted by Amy. Jerriann Sullivan was unable to attend because of a called meeting at UCF in regard to IT.

1. Minutes of last meeting: Mary Meeker. Minutes for June 5, 2012 approved as corrected. No minutes for June 26 work session, but paragraph of activities will be written and sent with these minutes.
2. Treasurer’s report: Amy Foster for Debbie Caruana. Copies of balances and proposed budget submitted. There is a concern for interest earned by savings; if more than $10 is earned, an income report must be made. The tax exempt number that we have had since 1983 is found to be invalid. Maggie reported that Town and Gown has had similar problems and one of their members, a financial planner, had helped them resolve it. Meryl Bailey may be contacted to help with 5013c status. Audrey Jones is a UCFWC member who is a financial planner and may be able to help. Also, there are 2 people on account as “signers,” Amy and Mary Dipoye, president 4 years ago. Two is all that are allowed per account. So for Debbie Caruana to be one of those, Mary Dipboye’s name must come off. Paperwork that Mary must get to the credit union has been sent to her.
3. Sunshine report: Bette Boston. Cards have been sent to the following: Get well to Martha Hitt who is undergoing rehab for hip replacement surgery and doing well, Sympathy to Pat Peppler whose mother passed away, Cheer to Tootsie Ellis, who is ill along with her husband. They are selling their home and moving to Horizon Bay which has 3 levels of care. They have a daughter and caregiver with them now. A card will go to Judy Simonet, whose 98 year-old mother in Ohio had a stroke Tuesday.
4. Interest groups: Sarah Magann. Interest group chairs are to have organizational meeting Wednesday September 12 at 4 pm at Sarah’s. Armchair Travelers needs leader; there will be sign up at luncheon and on line, and someone who signs up will be asked to chair. Nancy has received little response for Chick Flicks this summer, but will try again in the fall.
5. Scholarships and fund-raising: Maggie LeClair. Scholarship awards have been announced for 3 students, Chrona Conley (who has received a Town and Gown scholarship as well and is aspiring to attend medical school), Kayla Hernandez, and Jerrell Dayton King. All have been invited to the Fall Luncheon with the option of attending in spring if they are unable to attend September 25. They have been asked to be ready to make brief remarks at the luncheon.
6. Old business
7. Membership renewals: Nancy Marshall. List of members who have paid was printed from website and presented as well as lists of those who have been members last year. Lists were reviewed, and board members each took names of several members who have not paid dues to call so that the directory can be printed for fall luncheon and so that we can have healthy numbers for the club. Beth asked that each board member invite 4 people to join, bringing them as guests to the fall luncheon. Beth asked specifically that UCF personnel reach out to new or young university employees who may not know about the club. We are all asked to emphasize the importance of the interests groups. A new member orientation will be planned for sometime after the fall luncheon. Mary Meeker or Beth Barnes volunteered to host that event. A potluck by board members was suggested.
8. Web site. Jerriann Sullivan was not in attendance. Nancy and Beth. Printing list of members from website is laborious because each page must be printed separately. All UCF websites are being re-worked which we hope will solve some problems. The cost for UCF Women’s Club will be $500 or perhaps more because of the issues we have with inadequate performance.
9. Directory. Jerriann Sullivan was not in attendance. Beth. This will cost $400 to print and perhaps $500 for Jerriann to do the work of preparing it. We really need to have an up-to-date and accurate list soon.
10. Fall luncheon. Veronica Livesay. Luncheon is planned for September 25, 2012 at the Fairwinds Alumni Center with speaker from Florida Hospital Speakers Bureau. David Biebel, managing editor for Florida Hospital Publishing who has authored several books will speak to us about his latest book, 52 Ways to Feel Great Today, which fits very well with our 2012-13 theme of Improving Minds and Bodies. His book will be available to purchase, and we will ask for a percentage of sales to go to our scholarship fund. The invitation will include a copy of his book cover. Table decorations are in the works, menu is planned, tables for interest group displays and athletic department are asked for. “Give aways” in keeping with the theme are needed. Parking will be in Garage D with overflow in Psychology lot. Veronica is to let Maggie know how many spaces may be needed in Psychology lot. Scholarship recipients will be our guests and will be honored. Donations of canned and dry goods for Knights’ Pantry can be made by attendees and that information will be on the invitation. Any ideas about any facet of the luncheon should be addressed to Veronica’s email at vlivesay47@gmail.com.
11. Online Auction. Maggie LeClair. Auction is to be November 26-December 2. A letter is to be sent out this Tuesday, August 14, asking all members to get items to Maggie with deadline by late October. Athletic office will be asked about donating season tickets. Beth showed several bottles of various kinds of Chanel perfumes worth hundreds and donated by one of her friends who was a territory manager for Chanel in Canada.
12. New business
13. 2012-2013 budget from data sheet by Debbie Caruana interpreted by Amy and reviewed by all. Budget was reviewed and corrected to reflect increased expenses for website ($500 set up and $500 management), newsletter ($125 set up and $125 management), and directories ($500 execution in addition to $400 printing costs) and elimination of “donations” line. The total was $4190. Motion was made and seconded to accept the budget as corrected.

 b. Upcoming UCFWC club events:

 Fall Luncheon, September 25 at Fairwinds Alumni Center

 Online Auction, November 26-December 2.

 Holiday Coffee, December 3, 2012, Burnett House with Town and

 Gown. Amy Foster to find servers

 Clothing Sale March 1-2, 2013 at Tuskawilla Presbyterian Church for

 2 days instead of just 1.

Next meeting September 6, 2012 place to be announced.

Respectfully submitted,

Mary Meeker, Secretary