

Women's Club at UCF, Inc.
August 9, 2019
Executive Board/Executive Committee Meeting
9-11 a.m. - UCF Health Center
3400 Quadrangle Boulevard, Orlando, FL

Present: Kathy Littlefield, Zalpha Hashem, Sue Chapman, Linda Hennig, Maggie LeClair, Mindy Moore, Roberta Shoopman, Karen Manglardi, Gail Dressel, Donna Albert, Judy Simonet, Teresa Riedel, Kathleen Hagerty

Absent: Ruthie Rieder, Karen Gisel and Dell Shadgett were unable to attend.

Call to Order: The meeting was called to order at 9:05 a.m. by President Kathy Littlefield. She introduced Nirania Faura, Physician Liaison from UCF Health to provide an overview of UCF Health. The purpose of UCF Health is to have all doctors at one facility at either the East Office or Lake Nona to practice and teach UCF students. The doctors teach at UCF Medical College and see patients. They also do speaking engagements.

Kathy introduced Kathleen Hagerty who is on our board representing UCF Foundation. Donna Albert was introduced as the new Co-chair of the Special Interest Groups.

Vice President's Report: Linda Hennig reported that welcome letters have been sent to individuals who have joined since April and renewal thank you letters sent to those who have renewed. She reported there are 173 members, 14 new, 84 renewals and 76 members who have not yet responded. A new member orientation was suggested for either January 18 or January 25, 2020 from 10am-12pm. Board members are checking dates and possible locations. It is the expectation that board members and committee chairs attend the orientation. Linda brought up the WC@UCF Facebook page and that it has been inactive since 2014. The discussion is about whether to keep it or take it down. Board members would like members to use the WC@UCF website for special interest groups and events and feel that the website is serving the purpose. Kathy Littlefield asked that it be left alone for now, but that the name of the page is changed to the correct name of the club.

Secretary's Report: The minutes of the 6/7/2019 Board Meeting were distributed via email for review prior to the meeting. A motion to accept the minutes was made and seconded; the motion passed.

Treasurer's Report: Sue Chapman submitted the following summary Treasurer's Report and it was approved.

Financial Account Balances	As of 8-8-19
CFE Business Share Savings	\$5,050.19
CFE Business Non-Profit Checking	\$17,564.58
PayPal Balance	\$35.14
Total	\$22,649.91

2019 – 2020 Memberships Paid to Date – 57%

14 New Members
84 Renewals
75 No Response

Total Members = 173

Scholarships: Maggie LeClair reported that she will continue to attend scholarship meetings. Maggie released the results of the subcommittee that assisted in picking our scholarship winners. We will award 2 graduate scholarships at the Fall Luncheon.

First Ladies Undergraduate

Spendable - \$13,958.53
Endowed - \$193,104.33

Somerville Graduate

Spendable - \$16,934.84
Endowed - \$196,018.50

Maggie also reported on the two special projects directed by UCF Faculty: Dr. Maria Santana and Dr. Linda Walters. Volunteers from the Women's Club are asked to participate and should contact Maggie. An email blast went out to the membership with details. Kathy publicly acknowledged Maggie's effort for the WC@UCF Scholarships.

Interest Groups: Judy Simonet introduced Donna Albert, new co-chair of the group. She reported that there are 24 interest groups with 3 new chairpersons. The International Friendship Group is chaired by Zalpha Hashem and Cultural Arts and Wellness is chaired by Lynn Moharam and Lisa Gantz. Please have leaders look at the calendar on website before scheduling a special event.

Sunshine: Gail has sent out 2 cards.

Newsletter: In Ruthie Rieder's absence, Zalpha asked that pictures be sent to her of the small group activities. Roberta volunteered to take pictures at the luncheon.

Programs: Mindy Moore and Roberta Shoopman announced the Fall Luncheon is September 23, 2109. Evites will be sent and printed programs will have upcoming events of WC@UCF. Roberta reported that the centerpieces for 12 tables will be mason jars decorated in the theme of autumn used for fund-raising.

Website: Zalpha Hashem reported the membership spreadsheet is up to date and the special interest groups are up to date.

Old Business: The Friendship Social is scheduled for October 21 from 6-8 pm at Tim's Wine Market in Avalon Park. Member volunteer opportunities were announced.

New Business: The date for the Holiday Tea is December 4, 10am to 12 noon. Kathy Littlefield explained the purpose of the Knights Pantry as to what it provides to the students at UCF. Knights Pantry has many community food partners. Kathy discussed the possibility of future board meetings at the Downtown Campus for exposure.

PLEASE NOTE: THE NEXT BOARD MEETING WILL BE HELD SEPTEMBER 13, 2019.

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Karen Manglardi, Secretary

Approved:___ 9/13/19 Imh_____