

Women's Club at UCF, Inc.
June 7, 2019
Executive Board/Executive Committee Meeting
9-11 a.m. - UCF Health Center
3400 Quadrangle Boulevard, Orlando, FL

Present: Kathy Littlefield, Karen Gisel, Zalpha Hashem, Sue Chapman, Linda Hennig, Maggie LeClair, Mindy Moore, Roberta Shoopman, Karen Manglardi

Teresa Riedel, Ruthie Rieder, Kathleen Hagerty, Dell Shadgett, Gail Dressel, and Judy Simonet were unable to attend.

Call to Order: The meeting was called to order at 9:10 a.m. by President Kathy Littlefield.

Vice President's Report: Linda Hennig reported that welcome letters have been sent to individuals who have joined in the last two months.

Secretary's Report: The minutes of the 5/10/2019 Board Meeting were distributed via email for review prior to the meeting. A motion to accept the minutes was made and seconded; the motion passed.

Treasurer's Report: Sue Chapman submitted the following summary Treasurer's Report and it was approved. The board discussed future socials, No Event, "chance to win" and ideas for a possible fundraiser to be decided at the August Board meeting. Sue Chapman and officers offered to digitize manuals for the club and a procedure manual and checklist for new board members. The purpose is that a digital manual is easier to revise.

Scholarships: Maggie LeClair reported that the following scholarships are funded with earnings from Endowment as of July 1, 2019. The amounts highlighted are the funds to be transferred into the spendable - as earned spendable from the endowments.

Sheila B. Somerville Graduate Endowed - \$199,835.82

Sheila B. Somerville Graduate Spendable - \$9,370.57 **\$709.73**

UCF First Ladies Undergraduate Endowed -\$196,131.46

UCF First Ladies Undergraduate Spendable -\$9,822.37 **\$7136.16**

She recommended 2 Graduate scholarships @\$3,000.00 ea. 2019-2020 and

3 Undergraduate scholarships @\$3,000.00 ea. 2019-2020 be funded.

Interest Groups: In Judy Simonet's absence, Kathy Littlefield reported every group has a leader and co-leader.

Sunshine: no report

Newsletter: Kathy Littlefield passed around a copy of the e-newsletter that went out after the Spring Luncheon. The newsletter is issued three times a year: Fall, winter, and spring.

Programs: Mindy Moore and Roberta Shoopman have some "working recommendations" for upcoming events. There was board discussion regarding the Fall Luncheon to display special interest group tables and the possibility of raising money for our scholarships. Sue Chapman volunteered to do digital Fall Luncheon invitations and Save the Dates notices. For the Spring Luncheon ideas were shared for the speaker who is not yet booked. The Board was asked to think of potential speakers. The "chance to win" baskets at the Spring Luncheon are very popular among members. The board discussed the quantity of baskets and the possibility of a basket committee.

Website: Zalpha Hashem reported the new members contact list will be updated. The due date for membership renewal is July 1; but the hard date is October 1.

New Business: Review of proposals for the upcoming Fall Friendship social. The board recommends Tim's Wine Market in Avalon Park. Details to follow. Service activity for the club: possible volunteer opportunities at Second Harvest Food Bank or Knights Pantry.

PLEASE NOTE: THE NEXT BOARD MEETING WILL BE HELD AUGUST 9, 2019

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Karen Manglardi, Secretary

Approved: __August 9, 2019_____