

Women's Club at UCF, Inc.
May 10, 2019
Executive Board/Executive Committee Meeting
9-11 a.m. - UCF Health Center
3400 Quadrangle Boulevard, Orlando, FL

Present: Kathy Littlefield, Karen Gisel, Zalpha Hashem, Sue Chapman, Linda Hennig, Judy Simonet. Kathy Weise attended for Teresa Riedel.

Ruthie Rieder, Kathleen Hagerty, Dell Shadgett, Gail Dressel, Mindy Moore, Karen Manglardi and Roberta Shoopman were unable to attend.

Call to Order: The meeting was called to order at 9:06 a.m. by President Kathy Littlefield.

Vice President's Report: No new information.

Secretary's Report: The minutes of the 4/12/2019 Board Meeting and the minutes of the 4/29/2019 Spring Luncheon Meeting were both distributed via email for review prior to the meeting. Editorial corrections were made. A motion to accept both sets of the minutes with edits was made and seconded; the motion passed.

Treasurer's Report: S. Chapman submitted the following summary Treasurer's Report:

Financial Account Balances	As of 5-9-19
CFE Business Share Savings	\$5,048.29
CFE Business Non-Profit Checking	\$16,542.70
PayPal Balance	0.00
Total	\$21,590.99

2019 Spring Luncheon – 69 attendees	Wrap-up
Tuskawilla Country Club - Food, Tax, Tip	\$ 2,015.00
Gift Baskets / Décor / NameTags	\$ 164.34
Honorarium for Stella Jung	\$ 150.00
Total Cost for 2019 Spring Luncheon	\$ 2,329.34
67 Paid Reservations (3 no shows) - Plus 5 comps	\$ 1,890.30
Club Cost	\$ 439.04

2019 – 2020 Memberships Paid to Date – 20%	44 out of 187 members
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Sue also reported that the current membership of the club did not appear to be reflected accurately on the website; Zalpha Hashem said she would address the issue.

Discussion occurred that some email addresses of members may no longer be valid, as messages were being bounced back to the sender. Zalpha offered to follow up by phone with any of these members in such instances. It was recommended that, in any upcoming mass membership email from the President, Kathy Littlefield should remind members to check and ensure their contact information was accurate on our website.

Sue stated there were four new members: Melissa Dodd, Lisa Gantz, Doreen Behmke, and Jean Hartsaw. While Linda Hennig is recuperating, Karen Gisel offered to continue to send out welcome letters to new members, thank you letters for renewals, etc., until she can transition the Vice President position completely to Linda.

Scholarships: In Maggie's absence, the Scholarship Report was tabled until the next meeting.

Interest Groups: J. Simonet inquired about bringing Donna Albert, her planned successor, to future Board meetings and was encouraged to do so. Judy announced that Zalpha Hashem would be the new leader for the International Friendship interest group. The proposed Swimming interest group has been discontinued. A new leader is needed for Cultural Arts and Wellness. Following our club process, the current leader, Janice Napolitano, will be requested to ask current group members if anyone would be interested in chairing the group going forward.

Sunshine: In Gail's absence, Kathy Littlefield reported that sympathy cards had been sent to the families of members Ali Armstrong, Mary Ann Cottrell and Wendy Radwan. After discussion, a motion was made, seconded and carried that the club would make \$100 donations each to the scholarship fund in memory of Ali Armstrong and Mary Ann Cottrell. Kathy Littlefield reported that a plant had already been brought to the Radwan family in memory of their deceased son.

Newsletter: It was recommended that a memorial to Ali Armstrong and Mary Ann Cottrell be included in the upcoming newsletter. Ruthie has requested pictures from the Spring Luncheon Meeting and Gail has provided some to her. Judy advised that six interest groups had provided information to be included in the upcoming newsletter.

Kathy Littlefield will follow up with Ruthie about future newsletters. Zalpha and Sue both offered to provide any needed assistance on the newsletter going forward.

Programs: Discussion was held on the Spring Luncheon Meeting, which was a well-received event. It was acknowledged that Tuscowilla Country Club has been a very flexible vendor to work with to hold our events and their pricing has been exceptionally good. Some members would like us to continue to explore other alternatives for variety in location and meal. The tentative program for the September 23, 2019 Fall Luncheon Meeting, which is scheduled at Tuscowilla Country Club, is a presentation by Jim Bacchus of GEEC Center. Kathy Littlefield will follow up to confirm.

In the absence of Teresa Riedel, Kathy Weisé reported that 32 member surveys were completed at the luncheon. Two members expressed interest in leading an interest group: Karen Manglardi and Lisa Gantz.

All survey respondents supported the idea of another friendship social; 13 respondents said location was a factor; 3 elaborated: “not downtown Orlando”; “prefer East Orlando”; “Winter Park”. Kathy Littlefield asked for volunteers for a committee to explore future locations for a social event. Some suggestions: De la Vega, Cooper’s Hawk, Bar Louie, Fairfield Inn, Doubletree Inn. Sue Chapman volunteered and Teresa Riedel was recommended to work on the coming year’s events. It is proposed that the club offer one event in late October (10/14-10/25/2019) and another in March.

Website: Zalpha Hashem reported she will be updating the website with new members, board minutes and interest group news. She also plans to remove outdated photographs and replace with more current ones. Zalpha was given a new President’s letter by Kathy Littlefield to add to the website.

New Business: Discussion on a proposed initiative to video testimony from club Originals and leaders was put on hold for a future meeting. There will also be discussion at future meetings about coordinating, starting in the fall, some volunteer opportunities for club members to assist in the community, such as at Second Harvest Food Bank or Hope in Oviedo.

The Board was advised that Dr. Kate Mansfield of UCF is leading a walk to view the sea turtles in Melbourne on June 18th. Teresa Riedel is coordinating participation by club members.

PLEASE NOTE: THE NEXT BOARD MEETING WILL BE HELD JUNE 7, 2019 INSTEAD OF JUNE 14, 2019 AND REVIEW OF THE 2019-2020 BUDGET WILL BE ON THE AGENDA.

The meeting was adjourned at 10:23 a.m.

Respectfully submitted,

Kathy Weisé

Past President (in the absence of the Secretary)

Approved: 7 June 2019