

**Women's Club at UCF**  
**April 12, 2019**  
**Executive Board/Executive Committee Meeting**  
**9-11 a.m. - UCF Health Center**  
**3400 Quadrangle Boulevard, Orlando, FL**

Present: Teresa Riedel, Mindy Moore, Zalpha Hashem, Kathy Weise', Suzanne Chapman, Judy Simonet, Ruthie Rieder, Kathy Littlefield.

Call to Order: Teresa R. at 9:07

**Vice President's Report: Membership**

Since Karen G was unable to attend, Teresa presented the report. Our membership is currently at 158. Zalpha sent the information for dues payment for 2019-2020 to our Website technician, Jonathon, who uploaded it dated April 1. A short discussion followed that resulted in a motion made by Kathy W and seconded by Zalpha to keep the current payment window as is with deadline October 1. Teresa also reported from Karen that she has completed 16 baskets for the Spring Luncheon and Gail will provide the orchid. Two umbrellas with UCF logo will also be added to these items available and on display for members & guests to buy "chance to win" at the luncheon. (more details below). Karen expressed her thanks for the generosity of Board members who donated to the baskets. Minutes of the March 7 meeting were approved with one correction and will be posted on the website.

**Treasurer's Report**

Sue C. stated that we had 41 reservations for the Friendship Social held at De la Vega on March 27 with 7 "no shows." Total bill for the Women's Club was \$1075.00 Sue & Teresa both reported on the positive feedback from attendees. (more related info below)  
Discussion then turned to our upcoming Spring Luncheon. Teresa will send out an email blast as a reminder to make reservations by April 15. So far we have 28 reservations. After a brief discussion, the Board agreed on creating a survey to be created by Teresa with input from other Board members. The survey will be a simple questionnaire asking our membership attending the luncheon their preferences on: 1)Holding additional Friendship Socials; 2)Interest in leadership positions within the Interest Groups.

**Scholarship Report:**

Teresa reported for Maggie, who was unable to attend. Teresa will follow up with Maggie on final details for recognizing our undergraduate scholarship recipients at the luncheon.

**Interest Groups:**

Judy S. sent out a letter to all group leaders about vacancies for two group leaders positions that need chairs, Culture/Arts group as well as International Friendship. She emphasized the critical importance for all group leaders to send her details and dates of their group's events so

that she can get them to Zalpa right away for posting on the website. We need to avoid duplication of events scheduled on the same date.

Sunshine:

Gail was unable to attend.

Newsletter:

Ruthie R. requested photos/details from the March 27 Friendship Social, International Friendship event and the Maitland Art & History Museum both on April 11. Ruthie also asked for members to send her photos from our Spring Luncheon and notes on the Speaker's program so that she can get the newsletter out by the end of May. A new feature was suggested by Ruthie for future newsletters: "Where Are They Now?" brief update on past scholarship winners. Board members expressed support and interest in this new item for the newsletter.

Programs:

Mindy M. updated the specifics for the Spring Luncheon. To follow up on the previously-approved plan for the extra feature available after the luncheon, the Board discussed the need for informing members about the presentation re: Estate Planning and how to include UCF in those plans. Our own members Merrell Bailey and Kathleen Hagerty will present this program immediately following the luncheon.

Also, Teresa reminded the Board that an honorarium of \$150 had been approved for our speaker Dr. Stella Sung and Teresa will make that arrangement as well as give Dr. Sung a gift bag after her program.

Website:

Zalpa plans to update the website by removing some of the outdated information and older photos. She reminded us that a more substantial "technological revamp" would require a cost investment.

Miscellaneous:

We will be inviting Katie Seymour to future events, since she is the spouse of the Interim President of UCF.

Next Board meeting will be May 10.

Meeting adjourned!

Approved by the Board <10 May 2019>