

Minutes

Executive Board/Executive Committee Meeting
Women's Club at UCF
January 13, 2023 9:00 am
UCF Foundation Suite # 250

Present: Doreen Behmke, Sue Chapman, Donna Albert, Kathy Littlefield, Teresa Riedel, Linda Hennig, Karen Manglardi, Kelly Young, Cynthia Chamberlin, Dell Shadgett

Absent: Maggie LeClair, Zalpha Hashem, Cathy Davis

Call to Order

President Linda Hennig called the first meeting of 2023 to order at 9:05 a.m

President's Report (L. Hennig)

A list identifying all committees, their members, and chairpersons were distributed. Cynthia Chamberlin was introduced as the 2023 chairperson of the Meetings and Programs Standing Committee.

Vice President's Report (K. Manglardi)

Current paid membership is 168. Members who have not paid their dues will no longer receive emails and notifications of club events. New member orientation will be on Saturday, January 21 at Karen Manglardi's home. All Board members are invited as well as new members from 2022.

Secretary's Report: L. Hennig announced the final revision of the Dec. 9 Board meeting minutes had been distributed via email. Motion made and seconded to approve. Passed.

Treasurer's Report: C. Davis emailed her report, but she was unable to attend the meeting). See attachment.

Scholarship Report (M. LeClair) No report.

Interest Groups: (D. Albert)

Donna Albert reported she has been in touch with a new member regarding accessing information about the interest groups. There was general discussion how the club can increase communication with members in this area. Linda Hennig announced the appointment of Sue Chapman as Vice-Chair of this Committee. Her duties will mainly be the Technology component, including monthly calendar development and distribution.

Sunshine Committee: (T. Riedel)

Numerous get well, sympathy, and all occasion cards have been sent to members as appropriate.

Newsletter and Website: (Z. Hashem) No Report

Meetings and Programs: (L. Hennig)

This new committee held its first meeting earlier this week via Zoom. The agenda dealt exclusively with the planning the Spring Luncheon. Cynthia Chamberlin has been appointed as Chairperson.

Hall of Fame Committee (K. Littlefield)

The committee met on December 5 and the agenda is focused on 2023 Induction plans. Kathy Littlefield will coordinate with L. Hennig on the dates for emails and FB postings regarding the Hall of Inductees notification. At this point, there was much discussion on the jam-packed Agenda for the Spring Luncheon and HOF program. Linda put forward a question about the possibility of not having a keynote speaker, but finding an enthusiastic, motivational speaker with a shortened address. This portion of the meeting combined two topics: the Hall of Fame Induction and the elements of the Luncheon agenda. The order of events and final decision on a featured speaker will be determined by the the Meetings and Programs Committee.

By Laws (Ad Hoc Committee) D. Behmke

The Committee has met on Zoom and via telephone and its purpose is to examine our current Constitution and By-Laws; and to make recommendations to the Board for revisions. Doreen Behmke clarified the revision of By-Laws requires updating the Constitution first, then establish a vote for the total membership to approve changes. The Committee plans to report to the Board at the February meeting regarding motions to change the Constitution and By- Laws.

Nominating Committee (S. Chapman)

The immediate past president chairs this committee that will present a slate of officers for the four Executive positions. Per the Constitution, 3-5 members serve on this committee. They will present their recommendations to the Board at the February meeting. In an effort to add new faces on the Board, a “call to serve” message has been sent via email encouraging women to volunteer. The goal is to provide more opportunities to our members for leadership and positions on the Executive Board.,

OLD BUSINESS

The Holiday Cookie Exchange was a big success with a large attendance and wonderful venue.

NEW BUSINESS

Foundation Liaison: Kelly Young, Foundation Board Liaison, announced she will be leaving the Foundation and assuming a new position with the Alumni Relations team at UCF Fairwinds Alumni Center. Kelly assured the Board she will remain a member of the Women's Club and continue to serve on two committees. With this move, the Women's Club will need to find a new meeting space for monthly Board meetings. Linda Hennig and Kelly Young will explore options.

UPCOMING EVENTS

New Member Orientation at Karen Manglardi's home: 4181 Gabriella Ln, Winter Park, FL on January 21, Saturday, 10:00 am

Annual Meeting and Spring Luncheon, Friday, March 24, 2023 Live Oak Event Venue (on campus)

Spring Social **TBD** sometime in MAY, 2023 UCF Downtown Campus "Valencia College The Walt Disney World Center for Culinary Arts"

Next Meeting Feb. 10, 2023; location TBA

Adjourn 10:10 am

Respectfully submitted by Kathy Littlefield and Linda Hennig

Approved: February 10, 2023 Linda Hennig, President

Treasurer's Report
January 13, 2023

Cash balances

Checking account	20,160	Checking 1/12 bank bal	19,652
Savings account	5,067	O/S ck	0
Paypal	837	DIT	508
Total	<u>26,064</u>	cash	<u>0</u>
			20,160

Membership

168 members at \$35.00/\$45.00	<u>\$7,409</u>
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Other

Received a \$150 donation from the Mahjong interest group for Scholarships

Received a refund of \$508.39 from the UCF Foundation for tip paid for
the

Fall Luncheon meeting (tips not permittted per UCF catering contract