

Women's Club at UCF, Inc.
Board of Directors Meeting
UCF Pegasus Health
Friday, May 13, 2016

Welcome: Meeting was called to order at 9:05 a.m. by president, Kathy Weise.

Members present: Maggie LeClair, Sarah Magann, Lynn Moharam, Margaret Osteen, Judy Simonet, Ruthie Rieder, Roberta Shoopman, Teresa Riedel, Jen Rupert, and Kathy Weise.

Beth Barnes, Dell Shadgett, Karen Monteleone, and Martha Ricard were unable to attend.

Vice President: Margaret Osteen There are 136 members including 1 new member.

Secretary: Lynn Moharam Board minutes dated April 8, 2016 and April 11, 2016 spring meeting minutes were approved by e-mail and have been posted to the website.

Thank you letters were sent to all donors to the Women's Club scholarship funds from July 1, 2015-April 7, 2016, as provided by the UCF Foundation.

Treasurer: Lynn Moharam Current balance in the checking account is \$12,230.63 as of 5/12/2016. Balance in Share Savings Account is \$5,025.19 as of 4/30/2016.

Annual spring meeting minutes were forwarded to Counsel on April 21, 2016 for certification.

The State of Florida annual report was filed electronically, and payment was sent to the Secretary of State on April 22, 2016 prior to the May 1, 2016 deadline.

A copy of the Compliance Requirements document was forwarded by-mail to all board members. This document summarizes the legal and regulatory requirements with which the Women's Club must comply as a 501(c)(6) organization.

Scholarship Report: Maggie LeClair Balances in the scholarship funds are as follows: First Ladies undergraduate spendable \$11,755.05 and endowed \$162,724.13; The Sheils B. Somerville graduate spendable \$5,950.84 and endowed \$104,511.79.

Our club provides three scholarships each year—2 undergraduate awards and 1 graduate award. Each award is worth \$2,500.00. The scholarship committee will review the undergraduate applications and select the recipients for the 2016-2017 academic year. The UCF Graduate Office will review and determine the winner of the scholarship at the graduate level. These awards are given to non-traditional students. 2016-17 scholarship recipients will be invited to write a personal statement and join us at the fall luncheon. The Scholarship Committee will develop a bio on each recipient to share in the newsletter and website.

Website: Jen Ruppert Jen will make updates to the 2016-2017 website in coordination with Jonathan Hendricker. Kathy Weise has forwarded a list of needed updates to the website. Jen will talk with Jonathan about changing the banner on the website.

Sunshine: Our wonderful Bette Boston has retired; Gail Dressel will serve as our Sunshine representative. Electronic cards, such as Blue Mountain or Jackie Lawson, will be sent to members for various occasions. A monthly report of the cards sent will be forwarded to the secretary.

Newsletter: Ruthie Rieder Three or four newsletters are planned for the 2016-2017 year.

Interest Groups: Judy Simonet Three new interests groups are being developed for next year. Chairs of 2015-16 interest groups will celebrate on May 31, 2016. Judy will work one-on-one to orient new 2016-17 chairs.

Fall Luncheon Meeting: Martha Ricard and Kathy Weise The Fall Luncheon Meeting is scheduled for September 19th at 11:30a.m. at Fairwinds Alumni Center, UCF Campus. Michael Morsberger, the CEO of the UCF Foundation, will be our speaker. Committee members volunteered at the spring meeting to assist in planning of both the fall and spring meetings.

Old Business:

Name Badges: Lynn Moharam Lynn presented information about permanent name badges since there was an interest in possibly purchasing these. Due to anticipated expense and limited application, the topic was tabled. Margaret Osteen will check with her church to see if they can help us with printing the nametags.

Business Cards and Brochures: Sarah Magann and Karen Monteleone Design and printing costs will be included in the 2016-17 budget as items will not be available until after July 1.

New Business:

Feedback from Spring Luncheon Meeting in reference to developing ideas to create scholarship funding: The successful clothing sale event will continue next year with some better signage. We will create a new “non-event” where club members will be asked to “Just Write a Check”. All proceeds will go to our scholarship funds. We will table the idea of using pig banks on tables until the spring.

Announcements:

Club Planning Calendar for 2016-2017: Cookie Exchange will be held at Jen Rupert’s house. A budget line will be added to cover miscellaneous costs. No board meeting will be held in June; we will resume our monthly meetings on July 8th at 9 a.m. in the UCF Pegasus Heath Center conference room. Agenda items to include the 2016-17 budget. Meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Teresa Riedel
Secretary