**Women’s Club at UCF, Inc.**

 Board of Directors Meeting

UCF Foundation

Friday, March 11, 2016

**Welcome:** Meeting was called to order at 9:03 a.m. by president, Sarah Magann. Karen Monteleone was “showered” with refreshments and a gift card for the upcoming birth of her second child.

Members present: Maggie LeClair, Sarah Magann, Mary Meeker, Lynn Moharam, Karen Monteleone, Jen Rupert, Dell Shadgett, Judy Simonet, and Kathy Weise.

Beth Barnes, Bette Boston, Ruthie Rieder, Roberta Shoopman, and Ann Simpson were unable to attend.

**Vice President:** Sarah Magann for Ann Simpson There are 134 members including one new member.

**Secretary:** Lynn Moharam Board minutes dated February 12, 2016 were approved by e-mail and have been posted to the website. Clothing Sale “thank you’s” were sent to Barnes & Noble and Tuskawilla Presbyterian Church along with a $250 gratuity to the church.

**Treasurer:** Kathy Weise Current balance in the checking account is $12,303.69 as of 3/10/2016. Balance in Share Savings Account is $5,023.09 as of 2/29/2016.

Proposed amendments to the Club’s Constitution and Bylaws were submitted to legal counsel, Merrell Bailey, for review. Her comments and recommendations have been incorporated into these documents to be presented to the membership at the Club’s annual Spring Luncheon Meeting.

**Spring Meeting:** Ann Simpson Monday, April 11, 2016, Heathrow Country Club, speaker Ann Taylor, development director I-Dignity. RSVP deadline: April 1 with 80 person cap on event. Members are encouraged to carpool.

 Mary Meeker moved that the Club make a $100 donation to I-Dignity. Karen Monteleone seconded and the board approved.

**Scholarships:** Maggie LeClair Balances in the scholarship funds are as follows: First Ladies undergraduate *spendable* $11,755.05 and *endowed* $160,967.75; The Sheila B. Somerville graduate *spendable* $5,950.84 and *endowed* $103,512.28.

 Karen Monteleone will forward an updated list of contributors to the Club’s scholarship accounts to Lynn Moharam so that the Club may express appreciation.

 Karen will also determine the impact of faculty/staff donations.

**Sunshine**: Bette Boston by e-mail. Sympathy to Karetta Lee on the passing of her mother. Cheer to Suzy Buzan on the hospitalization of her daughter. Congratulations to Margie Sloan as her outstanding and creative poster was selected for this year’s “Taste of Oviedo”!

 Bette will be recognized for her many years of service at the annual Spring meeting. Mary Meeker moved that the board make a one-time donation of $100 to the Club’s scholarship fund in Bette’s honor. Maggie LeClair seconded and the board approved.

**Newsletter:** Ruthie Rieder The third newsletter of the year will be published before the spring meeting, and will feature interest groups, 2016 Clothing Sale recap, promotion of the April 11 meeting, and proposed revisions to the Constitution and Bylaws.

**Interest Groups:** Judy Simonet Chairs have been asked to consider continued service. Website chair will be copied on correspondence to interest group members so that interest group activities can be posted/updated to the website monthly calendar.

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**Website:** Jennifer Rupert Jennifer will continue to follow up with Jonathan regarding the ability to track “hits” on the website. The website chair will continue to post activities to the Club calendar.

**Old Business:**

1. **Table top discussion at the spring meeting:**  Proposed questions were approved. Questions will be printed on the program. Discussion will take place during lunch. A recorder/discussion leader [likely a board member] will be assigned to each table. Results will be tallied and prioritized.
2. **WCUCF brochure and business cards:** Revisions were reviewed. Karen Monteleone and Sarah Magann will follow through with printing.

**New Business:**

1. **Revisions to WCUCF Constitution and Bylaws:** Revisions were discussed. Sarah Magann moved that revisions to the Constitution and Bylaws be presented to the membership for approval at the Spring meeting. Maggie LeClair seconded and the board approved. Revisions will be sent to the membership by e-mail at least ten days prior to the meeting.

**Announcements:**

1. **Nominating:** On Tuesday, February 16, 2016 the committee met and proposed the following slate of officers for 2016-2017 fiscal year: President – Kathy Weise, Vice-President – Margaret Osteen, Treasurer – Lynn Moharam, and Secretary – Teresa

Riedel.

1. **Upcoming Club Events:** Spring Meeting Monday, April 11, 2016.
2. **Board Meeting Calendar:** Sarah Magann The next board meeting is scheduled for Friday, April 8, 2016 at 9 a.m. in the UCF Pegasus Health Center conference room.
3. **April** **Board Meeting:** Sarah Magann Agenda items to be considered:
4. Evaulation of budget vs. expenses to-date.
5. WCUCF pins.

Meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Lynn Moharam

Secretary