**Women’s Club at UCF, Inc.**

 Board of Directors Meeting

UCF School of Psychology

Friday, February 12, 2016

**Welcome:** Meeting was called to order at 9:45 a.m. by president, Sarah Magann.

Members present: Bette Boston, Maggie LeClair, Sarah Magann, Lynn Moharam, Dell Shadgett, Roberta Shoopman, Judy Simonet, and Kathy Weise.

Beth Barnes, Mary Meeker, Karen Monteleone, Ruthie Rieder, Jen Rupert, and Ann Simpson were unable to attend.

**Vice President:** Sarah Magann for Ann Simpson There are no new members.

**Secretary:** Lynn Moharam Board minutes dated January 8, 2016 were approved by e-mail and have been posted to the website.

**Treasurer:** Kathy Weise Current balance in the checking account is $16, 091.59 as of 2/11/2016. Balance in Share Savings Account is $5,022.09 as of 1/31/2016.

 The 2016 Clothing Sale netted $3,041.08 in proceeds [$3,573.00 sales/donations less $531.92 expenses]. Proceeds will be divided equally between the Club’s *endowed* undergraduate and graduate scholarship accounts.

 Kathy Weise moved that a $250 gratuity be made to Tuskawilla Presbyterian Church for use of facilities. Maggie LeClair seconded and the board approved.

**Spring Meeting:** Ann Simpson Monday, April 11, 2016, Heathrow Country Club, speaker Ann Taylor, development director I-Dignity.

Ann and committee are finalizing the menu and creating an invitation. Consideration will be given to carpooling to event location.

**Scholarships:** Maggie LeClair Balances in the scholarship funds are as follows: First Ladies undergraduate *spendable* $11,755.05 and *endowed* $159,467.75; The Sheila B. Somerville graduate *spendable* $5,750.84 and *endowed* $101,941.66.

Maggie encourages staff and faculty to consider making donations to WCUCF scholarship accounts via the UCF Foundation Faculty and Staff Campaign.

**Sunshine**: Bette Boston Get well wishes to the following members recovering from surgery: Terry Gilliam, Erica Johnson, Ann Rinalducci, Dell Shadgett, and Bev Tucker. Sympathy to Martha Ricard on the passing of her mother-in-law.

**Newsletter:** Ruthie Rieder The third newsletter of the year will be published before the spring meeting, and will feature interest groups, 2016 Clothing Sale recap, and promotion of the April 11 meeting.

**Interest Groups:** Judy Simonet The orientation for 2016-17 chairs will be scheduled in May instead of August.

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**Clothing Sale:** Roberta ShoopmanThe fifth annual Club-sponsored sale of gently used and new clothes was held Friday, February 5 and Saturday, February 6, 2016 at Tuskawilla Presbyterian Church. WCUCF scholarship funds and charities including Knights Pantry, HOPE, Lighthouse for the Blind, The Forgotten Ones etc. were the beneficiaries. Club secretary will send letters of appreciation to Tuskawilla Presbyterian Church [along with a $250 gratuity] for use of the facility and to Barnes & Noble-UCF for use of garment racks.

Feedback for future clothing sales:

Positives – good relations with the church; clothing storage and sort parties at member homes; racks from Barnes & Noble; tracking promotion (i.e. “word of mouth”, e-mails, flyers, Facebook, Craig’s List, signs, flyers etc.); signage in front of the church; distribution of flyers; Club volunteers who sorted, transported, sold, and distributed; donations to charities (most of which picked up merchandise at end of sale); and church facility left in good condition.

Deltas – lock in sale dates and location earlier, more lead time for advertising the sale;

expanded use of social media, Craig’s list, Orlando Sentinel, and other free advertising venues

Suggestions - establish a publicity committee for advertising the sale; explore additional sources for donations such as resale shops; hire a truck to transport sorted clothing on the racks from homes to the church

**Website:** Jennifer Rupert Jennifer was asked to explore the ability to track “hits” on the website. A suggestion was made that the website chair be added to interest group chairs’ e-mail lists so that she can maintain website calendars. Newsletter chair may also benefit from knowing about interest group activities.

**Old Business:**

1. **Table top discussion at the spring meeting:**  Will be discussed further at the March board meeting.
2. **WCUCF brochure and business cards:** Karen Monteleone will follow through with printing based on recommended revisions.

**New Business:**

1. **Revisions to WCUCF Constitution and By-Laws:** Proposed revisions to be voted on at the spring meeting were discussed. Kathy Weise will bring updated revisions to the March board meeting for approval.

**Announcements:**

1. **Nominating:** Committee will meet Tuesday, February 16 to create slate of officers for 2016-2017 fiscal year.
2. **Upcoming Club Events:** Spring Meeting Monday, April 11, 2016.
3. **Board Meeting Calendar:** Sarah Magann The next board meeting is scheduled for Friday, March 11, 2016. Location and time TBD.
4. **March** **Board Meeting:** Sarah Magann Agenda items to be considered:
5. Items for tabletop discussion at the spring meeting.
6. Revisions to WCUCF Constitution and By-lawsto determine any revisions that to be voted on at the spring meeting.
7. Evaulation of budget vs.expenses to-date.

Meeting was adjourned at 12 noon.

Respectfully submitted,

Lynn Moharam

Secretary