**Women’s Club at UCF, Inc.**

 Board of Directors Meeting

Home of Dell Shadgett

Friday, December 11, 2015

**Welcome:** Meeting was called to order at 9:45 a.m. by president, Sarah Magann. A festive holiday brunch was enjoyed by attendees prior to the meeting.

Members present: Bette Boston, Maggie LeClair, Sarah Magann, Lynn Moharam, Ruthie Rieder, Dell Shadgett, Judy Simonet, Ann Simpson, and Kathy Weise.

Beth Barnes, Mary Meeker, Karen Monteleone, Jennifer Rupert, and Roberta Shoopman were unable to attend.

**Vice President:** Ann Simpson There are currently 132 members, new or renewed.

**Secretary:** Lynn Moharam Board minutes dated November 6, 2015 were approved by e-mail and have been posted to the website.

**Treasurer:** Kathy Weise Current balance in the checking account is $17,583. 55 as of 12/10/2015. Balance in Share Savings Account is $5,019.95 as of 11/30/2015.

**Spring Meeting:** Ann Simpson Ann moved that the spring meeting, scheduled for Monday, April 11, 2016, be held at Heathrow Country Club as recommended by the planning committee. Dell Shadgett seconded and the board approved.

 Dell Shadgett moved that the price of the luncheon remain at $25. Kathy Weise seconded and the board approved.

 Ann will contact UCF Constituent Relations to determine if a complimentary bus is available to transport Club members.

**Scholarships:** Maggie LeClair Maggie moved that the amount of each of the three scholarships awarded for the 2016-17 school year be increased from $2,000 to $2,500. Judy Simonet seconded and the board approved. This change is allowed within the parameters of our MOU with the UCF Foundation.

Maggie moved that net proceeds of $5,207.73 from the “Steppin’ Out” event be distributed as follows: $3,044 to The Sheila B. Somerville graduate *endowed* account [bringing the total to $100,000] and $2,163.73 to the First Ladies undergraduate *endowed* account [bringing the total to $160,000]. Ann Simpson seconded and the board approved.

**Sunshine**: Bette Boston No activity since last report but Bette submitted a report for the year.

**Newsletter:** Ruthie Rieder Deadline for submission of articles/photos for the Winter *Starline* is December 23. Sarah Magann will send an e-mail reminder to all Club members. Legacy/history of the Club, new member orientation, “Steppin’ Out” and thank you to sponsors, Holiday Tea, interest groups, Clothing Sale, and Tables Extrodinaire will be featured.

**Interest Groups:** Judy Simonet No activity

**Scholarship Fund Development:** Approximately 80 members and guests attended the “Steppin’ Out” event on November 12, 2015. Tickets sales totaled $3,330, donations were $705, and auction proceeds were $2,710 for a total income of $6,745. Many Club members generously donated food and other items. Expenses associated with the event totaled $1,537.27 resulting in net proceeds of $5,207.73.

 In evaluating the event, board members offered the following comments. Positives: turnkey event to include clean-up, discounted rental fee, donation of food by Club members, donations of wine/beer/coffee, auction, dance exhibitions, etc. Deltas: need for overall chair, need for publicity chair, night of the week, music selections, professional dancers intimidated some from dancing, too many desserts, buy-in from members upfront/get members more involved.

 It is the recommendation of this board that 1) a similar event be held in the future, and

2) a Ways and Means committee be established to evaluate fundraising activities on an on-going basis.

**Clothing Sale: Roberta Shoopman** No Report

**Website:** Jennifer Rupert No Report

**New Business:**

1. How to bring members together and keep them involved? Judy Simonet suggested that members be queried regarding their interest in type of fundraising events, interest groups, and other Club activities and scheduling of Club activities [i.e. night time events].

A tabletop discussion could be facilitated at the Spring meeting. Board members were asked to forward potential questions to Lynn Moharam.

1. Dell Shadgett proposed that the Women’s Club brochure be revised and printed for marketing and recruitment purposes. Dell made the motion, Judy Simonet seconded, and the board approved.
2. Dell Shadgett proposed that the Women’s Club business cards be revised and printed for marketing and recruitment purposes. Dell made the motion, Kathy Weise seconded, and the board approved.
3. **Upcoming Club Events:** Cookie Exchange Thursday, December 17, 2015 at the home of Beth Barnes and Clothing Sale February 4-6, 2016.
4. **Board Meeting Calendar:** Sarah Magann The next board meeting is scheduled for Friday, January 8, 2016. Place and time to be determined.
5. **January** **Board Meeting:** Sarah Magann Agenda items to be considered:
6. Clothing Sale.
7. Policy for sharing information about UCF-related or sponsored events with Club members. Sarah Magann will forward proposed wording to board members prior to the meeting.
8. Differentiation of interest group rather than friendship group for long standing groups, particularly those at capacity.

Meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Lynn Moharam

Secretary