**Women’s Club at UCF, Inc.**

Board of Directors Meeting

Panera Bread, University Avenue

Friday, October 9, 2015

**Welcome:** Meeting was called to order at 9:20 a.m. by president, Sarah Magann.

Members present: Sarah Magann, Mary Meeker, Lynn Moharam, Ruthie Rieder, Roberta Shoopman, Judy Simonet, Ann Simpson, and Kathy Weise.

Beth Barnes, Bette Boston, Maggie LeClair, Karen Monteleone, Jennifer Rupert, and Dell Shadgett were unable to attend.

**Vice President:** Ann Simpson There are currently 121 members, new or renewed. To honor the July 1 - Oct 1 enrollment period, any members who have not renewed their membership to-date will be removed from the directory. However, member’s information will be held in our database as inactive.

Ann made a motion to remove 17 club members who have not renewed to-date. Judy Simonet seconded the motion. The board approved.

Judy Simonet will contact interest group chairs to make certain all members are active.

**Secretary:** Lynn Moharam Board minutes dated September 11, 2015 and fall meeting minutes dated September 14, 2015 were approved by e-mail and have been posted to the website. Thank you letters for donations to the scholarship funds received at the fall meeting were sent. Newsletters were mailed to members not receiving e-mail.

**Treasurer:** Kathy Weise Current balance in the checking account is $12,022.98 as of 10/9/2015. Balance in Share Savings Account is $5,017.85 as of 9/30/2015.

The Florida Department of Agriculture for Solicitations of Contributions confirmed our license valid through October 3, 2016.

The IRS confirmed receipt of our annual filing of Form 990-N.

There was a $78.80 shortfall for the fall meeting compared to $155.26 in 2014.

A motion was made by Mary Meeker to donate a $100 memorium to scholarship in honor of founding president, Ruth Jean Ostle, on her passing. Kathy seconded and the board approved. It was agreed that these situations will be handled on a one time basis.

**Spring Meeting:** Ann Simpson Monday, April 11, 2016 has been established as a potential date. Based on this date, Ann will coordinate location and speaker. Ann Taylor, development director, IDignity is a primary consideration as their program ties into our theme. In addition, club member Debby Manuel is a board member.

**Scholarships:** Maggie LeClair To be discussed at a later date.

**Sunshine**: Bette Boston Reached out to Mary Agnes Turkiewicz on the passing of her daughter. Get well wishes sent to Pat Bergeron on hip replacement surgery. Friendship extended to Joan Branch, CD and Olive Gambrel, and Beryl Colbourn. Sympathy to the Ostle family on the passing of Ruth Jean Ostle.

**Newsletter:** Ruthie Rieder Next newsletter will be published in January 2016. Theme: What legacy do we want to create? It will feature: 1) creating and sustaining our legacy and 2) affiliations – an organization built on friendships. Members will be encouraged to try new things.

Specifics: interview original members; feature new interest group

**Interest Groups:** Judy Simonet There was agreement that the “Originals” have been grandfathered in as an interest group. Heather Gibson has taken the lead to organize a new interest group, Campus Break. Note: New ideas for interest groups are always welcomed.

**Scholarship Fund Development:** Sarah Magann “Steppin’ Out for Scholarships” A November 4 RSVP deadline was established. Kathy Weise will provide weekly attendance updates. A targeted publicity list was established. Flyer will be updated to reflect these changes. It will be determined at the next board meeting whether or not it is viable to move the event forward.

**Clothing Sale: Roberta Shoopman** Dates and place have tentatively been confirmed, February 4 - 6, 2016 [sale dates Feb 5 and 6] at Tuskawilla Presbyterian Church. Relations with the church at first tenuous have largely been resolved. More effort will be made to do off-site coordination of merchandise.

**Website:** Jennifer Rupert Jen and Jonathan are working to add a monthly calendar of club events to the website.

**New Member Orientation:** Sarah Magann The board will host an orientation for new members on October 21, 2015 6:30 p.m. at the home of president, Sarah Magann. Board will provide light fare. Program will focus on the club website and build on affiliation. New members will be asked to sign-up to be servers at the holiday event.

**Pop-up Events:** To be discussed at a later date.

**New Business:**

1. **Board Meeting Calendar:** Sarah Magann The next board meeting is scheduled for Friday, November 6, 2015 as the standard date falls the day after “Steppin’ Out”. Place and time to be determined.
2. **November** **Board Meeting:** Sarah Magann Future agenda items to be considered:
3. Define “pop-up” events. President, Sarah Magann, to submit a statement of purpose/guidelines for board review.
4. Differentiation of interest group rather than friendship group for long standing groups, particularly those at capacity.

Meeting was adjourned at 11:50 a.m.

Respectfully submitted,

Lynn Moharam

Secretary