**Women’s Club at UCF, Inc.**

 Board of Directors Meeting

UCF Foundation

Friday, September 11, 2015

**Welcome:** Meeting was called to order at 9:40 a.m. by president, Sarah Magann.

Members present: Maggie LeClair, Sarah Magann, Lynn Moharam, Karen Monteleone, Roberta Shoopman, Judy Simonet, Ann Simpson, and Kathy Weise

Beth Barnes, Bette Boston, Mary Meeker, Ruthie Rieder, Jennifer Rupert, and Dell Shadgett, were unable to attend.

**Vice President:** Ann Simpson Currently 130 members; 87 in good standing, 43 to renew. Better renewal percentage compared to last year. Board members to follow-up with outstanding renewals after the fall meeting.

**Secretary:** Lynn Moharam Minutes dated August 14, 2015 were approved by e-mail and posted to the website.

**Treasurer:** Kathy Weise Current balance in the checking account is $12,053.98 as of 9/11/2015. Balance in Share Savings Account is $5,016.82 as of 8/31/2015.

Law offices of Merrell Bailey charged only for legal staff fees and not for corporate attorney’s fees in preparation of annual corporate minutes.

Annual renewal with the FL Dept of Agriculture for Solicitation of Contributions was filed (due 10/3/2015). The annual filing of Form 990-N with the IRS was filed (due 11/15/2015).

**Fall Meeting:** Ann Simpson Ann made a motion to donate $50 to the FFA school account at Lyman High School in Seminole County to cover miscellaneous materials for centerpieces. The motion was seconded by Maggie LeClair. The board approved the motion. Spring meeting date to be finalized in the near future.

 **Scholarships:** Maggie LeClair

 Current scholarship balances after payout of 2015-16 scholarships: First Ladies (Undergraduate) Endowed $160,309.75, Spendable $11,653.05; Sheila B. Somerville (Graduate) Endowed $101,518.81, Spendable $5,660.84.

 An effort is made to insure that scholarships are funded at least two to three years into the future.

 Scholarship recipients, Forrest Hardy and Melissa Wyckstandt will be our guests at the fall meeting.

**Sunshine**: Bette Boston Reached out to: Jane Busbee – condolences on the passing of her husband and Pat Brown – get well wishes for recent surgery.

**Newsletter:** Ruthie Rieder The first newsletter will be published after the fall meeting. Margie Sloan will provide photo coverage of the fall meeting.

**Interest Groups:** Judy Simonet An orientation for chairs took place on Wednesday, August 26, 2015. Job descriptions have been clarified. A spring date will be considered for another meeting in hopes of including more chairs, resulting in a smoother transition of chairs. Calendar of events will be maintained on the website.

 **Website:** Jennifer Rupert Board minutes have been posted on the website. Jonathan will be asked to determine whether a screen can be added to the website to display a calendar of events by month.

**Scholarship Fund Development:** Sarah Magann “Steppin’ Out for Scholarships” 1) Invitation was approved; 2) Cost of tickets will be $45 to include alcoholic beverages; 3) A reservation system has been set up by treasurer, Kathy Weise.

**Clothing Sale:** Roberta Shoopman Dates TBD upon confirmation of location. Suggest Feb 16-18 intake; Feb 19-20 sale.

**New Business:**

1. **Board Meeting Calendar:** Sarah Magann The next board meeting is scheduled for Friday, October 9, 2015 9:30 a.m. location TBD.
2. **October Board Meeting:** Sarah Magann Agenda items to be considered:

 1) Spring Meeting date; 2) ClothingSale date; 3) “Steppin’ Out” logistics; and 4) Policy for “Pop-up” events.

Meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Lynn Moharam

Secretary