**Women’s Club at UCF, Inc.**

**Board of Directors Meeting**

**Panera on University Blvd.**

**April 10, 2015**

**Minutes**

**Welcome:** Mary Meeker. Members present: Beth Barnes, Judy Dzuiban, Judy Kuhn, Sarah Magann, Nancy Marshall, Dell Shadgett, Ann Simpson and Kathy Weise. Bette Boston, Maggie LeClair, Debby Manuel, and Roberta Shoopman were unable to attend.

**Vice President’s Report**: Ann Simpson. Susan Singer is our newest member. She, Jackie Hughes and Christine Bucheli, our three new members this year will be introduced at the spring meeting. We have 124 members.

**Secretary’s Report**: Debby Manuel. March minutes are approved by email and posted on the website.

**Treasurer’s Report**: Kathy Weise.

Current balance in the checking account is $14,144.80 as of 4/6/2015. Balance in Share Savings Account is $5,011.57 as of 3/31/15.

The 2015 Clothing Sale revised net revenues are $5,440.70. Expenses were $440.70. Net proceeds are $5,000. A check in the amount of $3,859.30 (representing the funds from the sale directly payable to the Women’s Club at UCF, Inc., net of individual donations directly payable to the UCF Foundation) will be forwarded to the UCF Foundation for the benefit of the Women’s Club at UCF, Inc. Undergraduate Spendable Scholarship Fund.

The Annual Report to the Florida Secretary of State is due by May 1st each year with a fee of $61.25. This report will be filed following the April 20, 2015 Spring Meeting since information required for the filing includes the names and addresses of officers elected at that meeting. A resolution reflecting the election of officers will be prepared and executed at the 2015 Spring Meeting.

**Sunshine**: Bette Boston. Cards were sent to Dr. Ida Cook on her retirement, to Beth Barnes who fell on one of her runs, to Mary Dipboye with congratulations on a new granddaughter and to Christine Fullerton whose son graduated from medical school. It was reported that Jeanne Brown and Ruth Jean Ostle have had health issues this past year and that Roberta Shoopman lost her father-in-law.

**Scholarship**: Maggie LeClair.

Final Endowment Spendable Balance as of 4/7/15:

Sheila B. Somerville Spendable Graduate Scholarship - $3,850.36

Sheila B. Somerville Endowed Graduate Scholarship-$106,668.92

UCF First Ladies Spendable Scholarship - $8,807.80

UCF First Ladies Endowed Scholarship - $164,757.312

**Interest Groups**: Judy Kuhn. She will send a wrap-up email thanking interest group leaders and reminding them of the change in Bette Boston’s phone and email. Judy Simonet will serve as the Interest Group Chair next year.

**Newsletter**: Judy Dziuban. The Spring newsletter went out two weeks ago and was well received. Judy has resigned from this position and a new editor is needed.

**Old Business:**

1. Spring Meeting: Ann Simpson. Forty-eight reservations have been received and a reminder will go out this weekend with a note for those who purchased outfits at the Clothing Sale to wear them to the luncheon. Purchasers will stand and be recognized. Members will be reminded to use the WC at UCF website. Kathy Weise will send a list of reservations to the board so we can call friends to encourage attendance.

**New Business**

1. Funds – Kathy Weise.

A motion was made by Judy Kuhn and seconded by Nancy Marshall that the $3,859.30 proceeds from the Clothing Sale would be provided to the UCF Foundation for investment according to the recommendation of our Scholarship Chair, Maggie LeClair. Additionally several gift checks from various donors would be provided to our Scholarship Chair for forwarding to the UCF Foundation towards our scholarship.

1. Website – Sarah Magann. Sarah will investigate the use of PayPal for the Spring and Fall meeting reservations. In all communications from the club, there will be a reminder to use the website to get membership names, emails, phone numbers as well as checking for events, mission statement, interest groups, etc. The Bylaws will be added to the website after suggested revisions and proper notification to members are made. Changes to the website will include deleting “renewal” from the membership application, changing to current year (2015-16), possibly adding a space for detail after the “affiliation” line, and adding contact method preferred. On the Membership Form, boxes will be added before lines to check if any are changes.

The next meeting of the Board will be May 8 at 9:00 a.m. at the home of Sarah Magann, 4414 Calm Water Ct. Orlando. It will be a joint meeting of old and new board members.

Respectfully submitted,

Debby Manuel, Secretary