**Women’s Club at UCF, Inc.**

**Board of Directors Meeting**

**Starbucks/Barnes and Noble Bookstore**

**February 13, 2015, 9:00 a.m.**

**Minutes**

**Welcome:** Mary Meeker. Members present: Judy Dzuiban, Judy Kuhn, Maggie LeClair, Sarah Magann, Nancy Marshall, Roberta Shoopman, Ann Simpson and Kathy Weise. Beth Barnes, Bette Boston, Debby Manuel, and Dell Shadgett were unable to attend.

**Vice President’s Report**: Ann Simpson.

No new members. Bette Boston’s email has been changed in the directory.

**Secretary’s Report**: Debby Manuel.

January minutes approved by email and posted on the website.

**Treasurer’s Report**: Kathy Weise.

Current balance in checking account is $9,665.22 as of 2/13/2015. Balance in Share Savings Account is $5,009.55 as of 1/31/2015.

Our club donated $100 to UCF Foundation in memory of Dr. Trevor Colburn.

Received 1099-INT for 2014 Interest Income reported in the amount of $15.57; no action required on our part.

**Sunshine**: Bette Boston.

Cards of condolence were sent to Dean McFall and to Jackie McFall for the death of her husband, Dean McFall and to Beryl Colbourn in sympathy for the death of her husband, Dr Trevor Colburn, who was president of UCF from 1978 to 1989.

**Scholarship**: Maggie LeClair.

Maggie explained the two accounts we have with the Foundation (spendable and endowed). The endowed account is invested with the UCF Foundation and those funds cannot be withdrawn. The amount of interest earned in the endowed account is dependent on the Foundation’s investments.

The funds for scholarships can be withdrawn from the spendable account as needed. The spendable account does not earn interest

Ross Hinkle, Graduate Studies Dean, oversees graduate scholarships. Maribeth Ehasz, Undergraduate Dean, oversees undergraduate scholarships. Heather Juno is our contact person at the UCF Foundation.

We have enough funds for next year’s scholarships, and Maggie projects that we will have enough for the following year.

**Interest Groups**: Judy Kuhn.

All is going well.

**Newsletter**: Judy Dziuban.

The newsletter will come out in March after the clothing sale and before spring meeting in April.

**Old Business:**

1. Clothing Sale: Roberta Shoopman. 80 plastic divider tags for sizes have been purchased and more will be if these are good. Price tag guns are being priced for purchase. We need a cash box. Emails have gone out with flyer to be distributed, put on Facebook, etc. Sign up sheets have been emailed and responses have come in. But there have been email glitches with some being returned. She is correcting that. Signs have been located and another may be needed. The sale will be extended to 6 pm so that people can stop by after work. Nametags with UCF pins, provided by Maggie, will be used for club members volunteering at the sale.
2. Online Auction: Maggie LeClair. Maggie deposited $2900 in the Foundation account as approved via emails after the last meeting. There may be $400-500 more from items left. Final items will be available at the Clothing Sale.
3. Spring Meeting: Ann Simpson. One of our Graduate Scholarship winners will attend and speak for 2-3 minutes. Dr. Hitt has agreed to be our speaker addressing the impact that the downtown campus will have on diversity at the University. The menu has not been chosen. Centerpieces will be black and white and gold and these centerpieces will be our only door prizes. We will have a very brief fashion show by having members who purchased items from the Clothing Sale stand. A donation will be made to the First Generation Scholarship in Dr. Hitt’s name as a gift to him for being our speaker. Mary Meeker will send “Save the Date” email in the next week.

**New Business**

1. Nominating Committee: Nancy Marshall and Mary Meeker. Those who have agreed to be placed on the ballot for 2015-16 are President—Sarah Magann, Vice President—Ann Simpson, Treasurer—Kathy Weise (second of 2-year term), and Secretary-? . Nancy and her committee will continue to search for a Secretary candidate. It would be helpful to have someone who is employed by the University so that contact is maintained since Nancy and Beth may rotate off the Board, and Maggie will be President of Town and Gown next year.
2. A discussion was held regarding ordering new lapel pins with the new name, WC at UCF. It was determined that we do not need to do this at the present time.
3. Kathy Weise recommended that invoices for dues be sent by email in August. The Board agreed that is a great idea. Kathy will look into details.

Next meeting is March 13 at the Barnes and Noble by the arena at 9:15 am.

Respectfully submitted,

Debby Manuel, Secretary