**Women’s Club at UCF, Inc.**

**Board of Directors Meeting**

**November 7, 2014, 9:00 a.m.**

**Welcome:** Mary Meeker, Members present: Judy Kuhn, Maggie LeClair, Debby Manuel, Nancy Marshall, Ann Simpson, Kathy Weise, Bette Boston, Judy Dzuiban

Members absent: Beth Barnes, Sarah Magann, Dell Shadgett

**Vice President’s Report:** Ann Simpson reported that the directory is complete with 114 members listed. Each board member will make personal contact with members who have not responded concerning renewal. Each will contact Ann with results so that the directory can be finalized for this year. Two new members are Kim Darin and Maria Ramirez.

**Secretary’s Report: Minutes of May 19, 2014**: The October 10th minutes were approved by the Board members and have been posted to the website.

**Treasurer’s Report:**  Kathy Weise reported the following:

The Business Checking current balance is $9,459.23 as of 11/5/14. The Share Savings Balance is $5,006.40 as of 10/31/14.

A request for a donation from a locally respected charity was received in the mail. As it is not a part of the mission of the Women’s Club it was decided by consensus to be referred to another service group and to individual members who are interested.

**Sunshine Report:** Bette Boston reported the following:

A new Welcome card will be sent to each new member along with the letter from the vice president.

The following cards were sent:

Merrell Bailey Welcome Suzy Buzan Cheer and Birthday

Judy Simonet Cheer Ruth Jean Ostle Cheer

Mary Agnes Turkiewicz Cheer Lois Engley Cheer

Kim Darin Welcome Marian Bolte Friendship and Newsletter

John Leeson Cheer Olive Gambrell Newsletter and Cheer

**Scholarships and Other Support for Foundation:** Maggie LeClair reported the balance in the accounts remains as reported in October. See posted minutes. A discussion began on inviting recipients to our annual meeting in the spring. An idea to invite former recipients or to update “Where Are They Now?” is a possibility for the spring program.

**Interest Groups:** Judy Kuhn reported that all groups are busy and going well.

**Website:** The online directory is not in alphabetical order. Clicking on the menu item “Last Name” will correct the problem. Also clicking the refresh button may solve the problem. Sarah Magann will ask Jonathan for assistance.

**Newsletter:** Judy Dzuiban asked for suggestions on timing for the next newsletter. A March schedule will highlight the Clothing Sale results, and spotlight the Spring Meeting with a reminder to bring potential new members.

**Old Business:**

1. Clothing sale: The board approved a recommendation that e-blasts for the sale may come from the chairman, Roberta Shoopman.
2. Online Auction: Maggie reported that progress is being made for the December 1-9 date. Discussion of a future chair and plans for scholarship building ensued.
3. Cookie Exchange: The invitation will be coming for this December 18 event.
4. Holiday Coffee: The invitations arrived this week for the December 4, members only, event.

**New Business:** None

There being no further business, the meeting was adjourned at 10:00 a.m.

The next Board meeting is scheduled for January 9, 9:00 a.m. at the Barnes and Noble on campus.

Respectfully submitted,

Debby Manuel

Secretary